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Date: 27 August 2025

Ms Helen Söber
Adviser
European Union Affairs and International Co-
operation Department
Ministry of Social Affairs
Suur-Ameerika 1 Tallinn 10122
Estonia

Dear Ms Söber,

WHO European Region preparatory meetings for the eleventh session of the Conference of the Parties (COP11) to the WHO FCTC and the fourth session of the Meeting of the Parties (MOP4) to the Protocol to Eliminate Illicit Trade in Tobacco Products

I have the honour to inform you that the WHO Regional Office for Europe, together with the Secretariat of the WHO Framework Convention on Tobacco Control (WHO FCTC), plans to hold preparatory meetings for the eleventh session of the Conference of the Parties (COP11) and the fourth session of the Meeting of the Parties (MOP4) to the Protocol to Eliminate Illicit Trade in Tobacco Products in the WHO European Region. These meetings will be held virtually (through Zoom) in October 2025 on the following days:

Joint pre-COP11 and pre-MOP4	14 October 2025	9:00–11:00 am (CEST)
Pre-COP11	15 October 2025	First session: 9:00–11:00 am (CEST) Second session 1:00–3:00 pm (CEST)
Pre-MOP4	16 October 2025	First session 9:00–11:00 am (CEST) Second session 1:00–3:00 pm (CEST)

The objective of the COP11 and MOP4 preparatory meetings is to provide an opportunity for Parties to be briefed about agenda items and to clarify areas in which they might have questions.

The working languages will be English and Russian, and simultaneous interpretation will be provided. The provisional agendas for both events are enclosed.

I have the pleasure of inviting you to nominate an expert (or group of experts, but no more than three persons) to attend each of these virtual preparatory meetings. We are looking forward to receiving nominations from Parties and Observers for the COP11 and MOP4 preparatory meetings, including the name, title and email address of the expert(s), so we can contact the person(s) with more details concerning their participation in these online events. Given that the events aim to provide information on agenda items of the COP11 and MOP4 sessions, the experts nominated by each Party and Observer should have the relevant competence and, if possible, expect to be named to the official delegation for the November sessions.

Dr Angela Ciobanu, Technical Officer, Tobacco Control Programme (email: ciobanua@who.int, with copy to lebedevae@who.int and shapovaln@who.int), is responsible for this activity, and it would be

appreciated if you would address your reply to her at your earliest convenience, but no later than 24 September 2025.

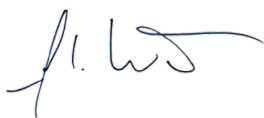
An additional note about registration for COP11 and MOP4

Parties and Observers for the [COP11](#) and [MOP4](#) that will be held in Geneva, Switzerland on 17–22 November 2025 and 24–26 November 2025, respectively, are urged to register for both of the upcoming sessions before 31 October 2025, using the following links:

- Registration for COP11: <https://indico.un.org/event/1016257/>
- Registration for MOP4: <https://indico.un.org/event/1016291/>

Should you have any questions, please do not hesitate to contact us.

Sincerely yours,



Dr Gundo Weiler
Director
Prevention and Health Promotion

Encls:

Provisional agenda for the Joint Preparatory Online Meeting for COP11 and MOP4
Provisional agenda pre-COP11 meeting
Provisional agenda pre-MOP4 meeting

Copy for information to:

Ms Agne Nettan-Sepp, Head European Union Affairs and International Co-operation Department Ministry of Social Affairs, Suur-Ameerika 1 Tallinn 10129, Estonia

H.E. Ms Riia Salsa-Audiffren, Ambassador Representative of the Republic of Estonia, Permanent Mission of the Republic of Estonia to the United Nations Office and other international organizations in Geneva Chemin du Petit-Saconnex 28A Genève CH-1209, Switzerland

H.E. Mr Andre Pung, Ambassador Extraordinary and Plenipotentiary, Embassy of the Republic of Estonia, Frederiksgade 19, 4th floor Copenhagen K 1265, Denmark

Ms Kristina Köhler, Liaison Officer, WHO Country Office, Estonia, Paldiski Road 81 Tallinn 10617, Estonia