

Ms Mari-Anne Härma
Health Board
Paldiski road 81
10617 Tallinn
Estonia

Subject: Service Contract n°ECA.12414-012 for (Co-)Rapporteurs of the Committee for Socio-economic Analysis

Dear Ms Härma,

The European Chemicals Agency would like to place the above-mentioned Service Contract with your organisation.

Please find attached one signed original of the order.

The subsequent invoice related to this service contract shall be emailed as a PDF document to:

invoices-bills@echa.europa.eu

Yours sincerely,

[electronically signed]¹

Rémi Lefevre
Head of Risk Management Unit

Cc: Mr Andreas Lüdeke

Enclosures Service Contract n°ECA.12414-012
Timesheets template
Guidelines for invoices

¹ As this is an electronic document, it is not physically signed. This communication has been approved according to ECHA's internal decision-approval process.



SERVICE CONTRACT

CONTRACT AND INVOICE REFERENCE ECA.12414-012*
D(2024)0053
Country of Origin: EE
Currency of payment: Euro

Remuneration of Rapporteurs
Ms Mari-Anne Härma
Health Board Paldiski road 81 10617 Tallinn Estonia

Rémi Lefevre
Head of Risk Management Unit
PO Box 400
FI-00121 Helsinki, Finland

This Service Contract is based on the Cooperation Agreement ECHA/MSCA/CA/2010/EE/1-Amendment2 on the transfer of funds between ECHA and the above-mentioned Competent Authority

DESCRIPTION OF SERVICES

Rapporteurship on an authorisation application (Annex XIV)

Rapporteur: Andreas Lüdeke
Chemical Name: Arsenic acid (358_RR1_AsA_Circuit)
Submission number: AV964834-06

Services to be delivered (according to the terms of reference for (co)rapporteurs of RAC and SEAC for authorisation applications**)

- Draft and propose an opinion on the authorisation application for adoption by SEAC

Expected deliverables: delivery of relevant draft to SEAC SECR

1. draft opinion	23/10/2024
2. final opinion, if the applicant provides comments on the draft opinion	21/05/2025
3. filled in timesheet and submission of invoice, as instructed by ECHA	11/07/2025

Amount to be remunerated according to 50/50 split between rapporteur Andreas Lüdeke and co-rapporteur Priscilla Reale***

1642.08

* The contract and invoice reference number has to be mentioned on the invoice
 ** The document can be found in SCIRCABC at the following path: RAC and SEAC Committees/Library/Procedural and Administrative/ Working procedures and templates/AfA/Procedures
 ***MB/41/2020 Decision on the financial arrangements for transfer of a proportion of fees to the member states

Exemption from VAT pursuant to Art. 151 of Directive 2006/112/EC	
Place of delivery/performance: ECHA; PO Box 400; FI-00121 Helsinki	
Payment: 30 days from receipt of the invoice (as per MB/41/2020)	VAT 0% 0.00
Payment to MSCA/MNI bank account defined in Cooperation Agreement	TOTAL : 1642.08


SIGNATURE

ECHA

Name: Rémi Lefevre

Position: Head of Risk Management Unit

Date: 09/02/2024

Signature: 

[electronically signed]¹

This Service contract is governed by the Law as stipulated in Article 11 of the ECHA/MSCA/CA/2010/EE/1-Amendment2

¹ As this is an electronic document, it is not physically signed. This communication has been approved according to ECHA's internal decision-approval process.

REPORT OF DAYS WORKED ON AUTHORISATION CASES (ECA.12414-012)

Member State Competent Authority
Health Board

Name of rapporteur
Andreas Lüdeke

Committee
SEAC

Case name
358_RR1_AsA_Circuit

Case number (contract)
3.5.1.358

Contract starting date (i.e. "Month 1")
09/02/2024

Days allocated for the case (MB/41/2020)
n/a

Bank account of the Competent Authority (IBAN)
EE221010220027690221
(Reference on payment:

Payment reference:
ECHA/3.5.1.358/Andreas Lüdeke

Contracted amount (Euro)
1642.08

Number of days worked per month

Month																			
1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	Total	% of allocated
																		0	n/a

Instructions for payment

I declare that I have verified with the Competent Authority that the information in this time sheet is correct in terms of the bank account number and payment reference. I also declare that I have worked as a rapporteur for the case as indicated in the number of days worked and that I have delivered the draft opinion.

The bank account number of the competent authority has changed (tick)

No

Yes

If "Yes", please confirm the new bank account of the Competent Authority*:

The competent authority will send a separate invoice (tick)

No

Yes

If "No", ECHA will transfer the remuneration as per MB/41/2020 to the bank account and Payment refence given above.

Date of delivering the final version of the draft opinion (i.e. the last day of work)

* The change of bank account needs to be formalised via an amendment of the Cooperation Agreement.

(Signed) Andreas Lüdeke

Date
