

► **Sectoral Policies Department**

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TO ALL MEMBER STATES OF THE ILO

10 February 2026

Technical meeting on challenges and opportunities for promoting decent work, productivity and a just transition arising from artificial intelligence in the manufacturing industry

(Geneva, 13-17 April 2026)

Dear Sir or Madam,

In accordance with the decision taken by the Governing Body at its 355th Session (November 2025), it is my pleasure to invite your Government to nominate **a representative** to participate in the *Technical meeting on challenges and opportunities for promoting decent work, productivity and a just transition arising from artificial intelligence in the manufacturing industry*. The meeting will be held at the headquarters of the International Labour Organization (ILO) in Geneva, from **Monday, 13 to Friday, 17 April 2026**.

Agenda

The purpose of the meeting will be to discuss the impact of artificial intelligence in manufacturing with the aim of adopting conclusions, including recommendations for future action.

Background documents

The Office is preparing a report for discussion in English, French and Spanish, which will serve as a basis for the meeting's deliberations. Chapter 1 of the report contains a brief overview of manufacturing's role in the global economy, examining trends in gross domestic product, international trade, technology levels, employment and evolving drivers of change. Chapter 2 elaborates on the evolution of artificial intelligence in the world of work and in manufacturing. Finally, Chapter 3 describes the associated challenges and opportunities for decent work in terms of employment and productivity; social protection and conditions of work; fundamental principles and rights at work; and social dialogue.

The report will be shared electronically with all representatives, advisers and observers five weeks prior to the start of the meeting, and will be posted on [the meeting webpage](#), where other meeting documents will also be made available.

Composition

The meeting will bring together governments of ILO Member States, eight Employer representatives and eight Worker representatives nominated by the Employers' and Workers' groups of the Governing Body, as well as advisers and observers.

In accordance with the *Standing Orders for technical meetings*,¹ each government interested in attending the meeting may appoint one representative, who may be accompanied by one adviser. Alternatively, governments may participate as observers.

Selected official international organizations, as well as non-governmental international organizations, will also be invited to participate in the meeting as observers.

Accreditation

If your Government wishes to participate in this meeting, kindly send a letter of nomination, **before Friday, 27 March 2026**, with the name, title and **e-mail address** of your Government's representative and adviser by e-mail to sectormeetings@ilo.org. Please indicate in the communication whether the participant will attend **in-person or remotely**.

Should your Government wish to participate in the meeting as an observer, please specify so in the aforementioned letter, with the name, title and **e-mail address** of the person nominated.

When making these nominations, your Government is invited to bear in mind the resolutions adopted by the International Labour Conference, calling upon members to include a greater number of women in their delegations to ILO meetings, as well as the applicable resolutions and targets of the United Nations concerning the promotion of gender balance.

Interpretation

Simultaneous interpretation will be provided in English, French and Spanish.

Travel arrangements

In keeping with the *Standing Orders for technical meetings*, travel and subsistence expenses of government participants will be payable by the governments concerned. Please note that the Office neither supplies insurance coverage nor accepts any liability for a participant's claim in connection with an accident or a medical disorder arising before, during or after the meeting. Participants are therefore responsible for obtaining adequate insurance coverage before travelling for the entire duration of the meeting, including time spent travelling to and from the event. Participants are kindly advised to only travel when in good health.

Visas and accommodation

I would also like to draw your attention to the fact that if participants require entry visas for Switzerland, which is part of the Schengen area, they will need to be obtained in their respective countries well in advance of their departure.

Regarding accommodation, please note that the Office is not equipped to make reservations for hotel accommodation. A list of hotels offering preferential rates for participants in ILO meetings can be furnished upon request to the Office.

¹ [*Standing Orders for technical meetings*](#), adopted by the Governing Body of the ILO at its 334th Session (October-November 2018).

Delegates with disabilities

The ILO recognizes that social justice and decent work for all can be realized only if persons with disabilities are fully and meaningfully included in the world of work. In this context, the ILO strives to lead by example at the meetings it hosts and organizes. Should your nominated participant(s) require any assistance in this regard, kindly address your request to sectormeetings@ilo.org.

We look forward to receiving a positive reply from your Government.

Yours sincerely,
For the Director-General:

A handwritten signature in black ink, appearing to read 'F. Hagemann', is centered on the page. The signature is fluid and cursive, with a long horizontal stroke extending to the right.

Frank Hagemann
Director
Sectoral Policies Department