Attachment J

IOM International Organization for Migration
OIM Organisation Internationale pour les Migrations
OIM Organización Internacional para las Migraciones

Request for Payment, Receipt and Non-Cash V.O.in SAP

A.)

Amount in figures (e.g.: 50.00): 196.20 **EUR** [x]
Amount in letters: One hundred and ninety six Euros and twenty cent **USD** [ ]

Cash [ ] Bank Transfer [x] Cheque [ ] Non-cash V.O. [ ] Receipts/Cash Returns [ ]

NAME OF PAYOR/PAYEE: Eve Alte
DESCRIPTION: TEC 2-4: IPE reserve officials training in Jõhvi 06.01, Tartu 18.01, Pärnu 20.01.2016
(for purpose/purchase of)
If bank transfer is required, please give details.

Docs. Attached: TA-02-04/2016, Travellog, TEC, rout map
Note: Please split by procentage between project if it is required.

			VAT:	
WBS	TC.0864.EE/10.12.02.004	%	100%	196.20
WBS		%		
WBS		%		
WBS		%		
WBS		%		
WBS		%		
WBS		%		
WBS		%		
WBS		%		
WBS		%		
WBS		%		

This part is only for the Finance section:

Account code:	
Account code:	301190
Account code:	
Account code:	
Account code:	
Account code:	
Account code:	
Account code:	
Account code:	
Account code:	
Account code:	
Account code:	

PRISM Document No.:

This part is only for the OPS section:
PROFLIGHT NUMBER: ___/_____
DATE OF DEPARTURE: ___/___/___

Date (payment/transfer)required:

Submitted by: Eve Alte **Signature:** **Date:** 21.01.2016
Approved by: Liis Paloots **Signature:** **Date:** 21.01.2016
Approved by: **Signature:** **Date:**
Approved by: **Signature:** **Date:**
Approved by: **Signature:** **Date:**

B.) THIS PART IS ONLY FOR THE FINANCE SECTION

Verify by Finance section: Larissa Jürgenson Signature: Date: 21.01.2016
Authorized by: **Signature:** **Date:**
COM/SAFO/SFO/HSO

THIS PART IS ONLY FOR THE CASH PAYMENT:

Amount in figures: (e.g.: 50.00): **EUR** [ ]
Amount in letters:

Received by: **Signature:** **Date:**

Paid by: **Signature:** **Date:**

SAP Document No: 1900015212

Registered in SAP by: Date: