

SUCBAS
OPERATIONAL AND TECHNICAL WGs
MEETING
GDYNIA (POLAND), 26-29 OCT 2026



17 SEP 2026

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To: SUCBAS Technical WG members, SUCBAS Operational WG members

Invitation to SUCBAS Technical Working Group and Operational Working Group Meeting for 2026, Gdynia Poland, 26-29 OCT 2026

Annex 1: Draft Agenda

Annex 2: Travel Instructions

You are hereby invited to take part in the meeting of the SUCBAS Technical Working Group combine with SUCBAS Operational Working Group, which will convene on 26-29 of October 2026, in Gdynia POLAND.

The meeting will be focused on an update of the current operational status of SUCBAS for each SUCBAS Technical and Operational WGs, update Operational and Technical WGs chairmanship schedule as well as pMS successions for both SUCBAS WGs. It is possible to expand the meeting schedule with any other business that pMS are consider vital for functionality of SUCBAS Technical and/or Operational WG. Equally important element of the conference is to reestablish SUCBAS Networking Organization agreed and written down in SUCBAS Concept of Operation and SUCBAS Terms of Reference documents.

In the event that there is a need to include additional participants, or replacements to the identified members of above mentioned WGs representatives, you are kindly requested to forward the invitation through internal information system of your own organizations.

SUCBAS
OPERATIONAL AND TECHNICAL WGs
MEETING
GDYNIA (POLAND), 26-29 OCT 2026



Annex 1: Draft Agenda

Agenda of SUCBAS Technical Working Group and Operational Working Group Meeting for 2026, Gdynia Poland, 26-29 OCT 2026

TUESDAY 27TH OCT		
OPERATIONAL AND TECHNICAL WGs JOINT SESSION		
TIME	ITEM	ACTION/REMARKS
0900-0930	WELCOME BRIEF OPENING REMARKS AGENDA APPROVAL	HOST NATION / OP/TECH CHAIR/ OP/TECH CHAIR
0930-1030	TOUR THE TABLE – INTRODUCTION	ALL
1030-1100	COFFEE BREAK	
1100-1130	MMG CHAIRMAN BRIEF	MMG CHAIR
1130-1230	EDA PROJECT OFFICER BRIEF	EDA POL
1230-1330	LUNCH BREAK	
1300-1445	STATE OF PLAY - DISCUSSION	ALL
1445-1500	GROUP PHOTO	ALL / TBC
1500-1530	COFFEE BREAK	
1530-1630	ANY OTHER BUSINESS / DISCUSSION CLOSURE OF DAY 1	ALL
1800-2100	ICE BREAKER	ALL / TBC

WEDNESDAY 28TH OCT		
OPERATIONAL AND TECHNICAL WGs SESSION		
TIME	ITEM	ACTION/REMARKS
0900-1030	WELCOME BRIEF AGENDA APPROVAL	HOST NATION / WG CHAIR
1030-1100	COFFEE BREAK	
1100-1200	WG ACTIONS	TECH WG/OPS WG
1230-1330	LUNCH BREAK	
1300-1430	TOUR THE TABLE – CURRENT & FUTURE STATE OF PLAY - DISCUSSION	WG ALL
1430-1500	COFFEE BREAK	
1500-1600	SEPARATE WG SESSION IN ACCORDANCE WITH WG CHAIR NEEDS	WG CHAIR/ALL
1600-1630	WG SESSION WRAP-UP, ACTION ITEMS PLAN	WG CHAIR / ALL
1630-1745	POL NAVAL MUSEUM VISIT	ALL / TBC



***Travel Instructions for SUCBAS Technical Working Group and
Operational Working Group Meeting for 2026,
Gdynia Poland, 26-29 OCT 2026***

Please be informed on the key points of the event and travel advises for SUCBAS Technical and Operational Working Groups Meeting in Gdynia, Poland 26-29 OCT 2026.

1. **DATE:** 26 to 29 of OCT 2026
2. **RECOMMENDED TRAVEL DATES:** 26 and 29 of OCT 2026
3. **PLACE:** HOTEL NADMORSKI, Gdynia, Ejsmonda 2 street, <https://nadmorski.pl>
4. **REGISTRATION:** Attendees are kindly requested to provide the registration information to: k.smolarczyk@ron.mil.pl; **not later than 19 of October 2026:**
 - Required information:**
 - MILITARY NATO RANK/ TITLE;
 - FIRST NAME, LAST NAME;
 - EMAIL;
 - CELL PHONE NUMBER;
 - HQ/ORGANIZATION/NATION;
 - ARRIVAL and DEPARTURE DETAILS;
 - REMARKS.
5. **DRESS CODE:** Business (jacket and tie) during the meetings. Smart casual (open collar) for the cultural event.
6. **CONFERENCE FEE:** There is conference fee, 2 days in total. 70 EUR
7. **ACCOMMODATIONS:** Gdynia has a wide range of hotels available for you. However, for your convenience we recommend accommodation at the Hotel Nadmorski where 30 rooms have been pre-booked for the 26 to 29 of October 2026. Room reservation should be made by individuals before 18 of October 2026. The price for the standard single room is approx. 85 EUR. Reservation should be made by individuals before 18 of October by sending email: rezerwacja@nadmorski.pl with reservation code **SUCBAS**.
8. **TRAVEL:** It is recommended to use air travel. Nearest airport is located Gdansk.
9. **TRANSPORTATION:** Host nation does **not provide the** transportation from/to the airport. Taxis and public transportation are available for the participants at the airport.
10. **CURRENCY:** Poland currency is polish zloty (PLN) and current rate of exchange to EUR is approx.: 1:20. It might cause slight differences of the prices presented to you in EUR.